



MINUTES
FROM THE MEETING OF THE
LOCAL GOVERNING BODY
OF STANCHESTER ACADEMY
HELD ON
THURSDAY 22 September 2022
AT 5.30pm at THE ACADEMY

Actions from Stanchester LGB Meeting on 22 September 2022

Item Reference	Action	Person Responsible	Due Raised
1.6	GM to shared staff Ofsted presentation with Governors	GM	22/09/2022
1.7	FD to add a discussion on positive engagement with the community to improve perceptions of the academy on the next LGB agenda	FD	22/09/2022
2.1	FD to send out list of acronyms to Governors	FD	22/09/2022



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Members

✓	Adam Surt	(AS)	Chair
✓	Gregg Mockridge	(GM)	Head teacher
✓	Jenna Burrow	(JB)	
✓	Jane Gillespie	(JG)	
✓	David Elford	(DE)	
✓	Doug Bamsey	(DB)	
✓	Vanessa Gilder-Stevens	(VGS)	

**In
Attendance**

✓	Fran Davis	(FD)	Clerk
✓	Elizabeth Oliver	(EO)	Guest

1. Procedural Matters

1.1 Apologies for absence and acceptance/non-acceptance

The Chair welcomed everyone to the meeting and especially EO, who is a parent considering joining the LGB.

As the committee comprises of a number of new Governors, introductions and brief background information was shared.

1.2 Declarations of Interest + Code of conduct

Completed forms received by JG, DB and AS. Outstanding – DE, VGS, JB and GM.

All Governors agreed to abide by the Code of Conduct

1.3 Election of Vice Chair

JG agreed to undertake this role. JB proposed and DE seconded the proposal.

1.4 Appointment of Officers

1.4.1. Safeguarding

EO agreed to undertake this role. AS proposed and DW seconded the proposal.

1.4.2 SEND + Pupil Premium

VGS agreed to undertake this role. AS proposed and JG seconded the proposal.

1.4.3 H&S

DB agreed to undertake this role. DE proposed and JB seconded the proposal.

1.5 Keeping Children Safe in Education (Part 2)

All Governors confirmed they have read and understood their responsibilities

1.6 Training

- Ofsted preparation
- Growing Great Teachers
- Safeguarding

It was mentioned a more in-depth session would be useful and supported by JG who confirmed that having been on the Governor panel for the last Ofsted visit felt unprepared. The Chair felt supporting the HT and understanding the ADP and SEF would assist with Ofsted preparations. The HT agreed to forward a copy of the staff Ofsted training presentation with Governors.

Action - GM to shared staff Ofsted presentation with Governors

GM

1.7 Minutes from previous meeting 31 March 2022

Minutes were agreed as accurate.

Actions outstanding:

- EF to forward out the staffing structure for September to the LGB via email – **Completed.**
- EF to consult with staff on the two week break in October 2022 – **Completed.**
- MR/FD to ascertain if CL, Trust Lead for Careers, has met with MW and what the outcomes were from the meeting – **Completed** not met with CL.
- EF to forward out the policy and leadership structure to Governors. Any feedback to be received by Friday 8 April – **Completed.**

- EF to amend register closing time on Absence policy – Not relevant as new policies are being drawn up.
- EF to amend behaviour policy to state energy drinks rather than fizzy drinks – As above.
- EF to share a document, at the next LGB meeting, outlining what circumstances the academy would contact the police - Not relevant due to change in HT.
- FD to add a discussion on positive engagement with the community to improve perceptions of the academy on the next LGB agenda – **Not completed** meeting was not held

FD

GM to meet with primaries and restart primaries link with school.

1.8 Matters arising not covered elsewhere in the meeting.

None

2 Head Teacher Report

HT advised a full report would be given at the next meeting as data is not fully complete.

- Report has been altered to allow Head of Years to give updates and areas of success and ones for development. There will be three pages of headline figures with what is being done to address issues. However if more detail is required it can be made available.

It was felt that a degree of challenge is vital and having reports with substance is important in order for Governors to be able to pick out relevant information.

The Chair felt it was important for Governors to understand the information and data presented and if not to ask for help as need to be confident in order to support and challenge.

It was noted that understanding acronyms was always a challenge.

Action - FD to send out list of acronyms to Governors

FD

3 Policies

These policies have already been approved by the Trust and were presented for Governors' information.

GM advised the reasons for replacement of such a large number of policies is to be consistent and compliant.

Attendance policy is outstanding as waiting for guidance from County.

Safeguarding policy needs some additional points adding.

There was a discussion on behaviour and the school in general and GM gave an overview:

- Staff more settled this year however students are testing the boundaries and need to see consistency being applied.
- Have an open door policy for staff which is working well. Workload has been streamlined giving staff more work/life balance.
- Staff would like to see more of Governors.

It was asked about the community, has there been any positive feedback with changes on behaviour
GM advised we have had a parents evening tonight to talk about home learning and we have had a good response with 50/60 attending.

- Tutor phone calls happening and calls cover both positive behaviour and areas of concern.
- Sims App allows parents to see attendance, behaviour etc and involves parents in their child's education.
- Parents have noted there is a different feel to the school this year and parents' attitudes have changed.
- Parents evening to be held face to face
- Meeting with primary heads to ensure transitions are smooth.
- Community events being planned – a show (Shrek) will be staged in December and will be involving primaries.
- Rebrand school values and vision for all.
- Safeguarding is an area of development. LW is new DSL and MC is Deputy for behaviour.
- 10/20 safeguarding concerns are being logged per day.
- SEND – AB, Trust Director of Inclusion, is supporting our new Senco.
- Behaviour - one permanent exclusion already.
- We are on top of Teaching & Learning (T&L) but curriculum and development needs work.
- Inappropriate behaviour – pastoral interventions are happening with 240 children which represents 1/3 of cohort. Staff can now refer concerns.
- ADP is based on 4 strands and it would be helpful to have a Governor to lead on these.

It was asked if the ADP was based on TG's Trust Development Plan
GM advised no this is individual to the school and outlined how it works.
It was asked how a sense of the school is functioning would be shared with stakeholders.
GM advised a staff survey has been carried out and a parental one is going out shortly.
It was asked if there is a comparison to work against to see what impact is being had.
Unfortunately not available for last year which means there is no baseline to work from.

- SEF also needs updating

- Need to have a discussion on Ebacc at meetings as there is a government expectation of pupils accessing this route. If the school does not provide this there has to be justification for it.

It was asked if areas could be highlighted with red/amber areas.

GM advised the ADP will be rag rated.

JG advised she was happy to continue as the Link Governor for T&L.

DB was interested to know what the community think of the school.

GM advised applications of first choices gives an indication. However there has been poor communication in the past with parents and there is also a perception on bullying at the school.

A Governor felt some parents had had positive experiences of bullying being dealt with at the school but it is not satisfied parents that highlight this in the community.

- 3.1 Environmental
- 3.2 Self Harm
- 3.3 Safeguarding and Child Protection
- 3.4 Protection of Biometric Fingerprints
- 3.5 Feedback
- 3.6 ARR
- 3.7 Attendance
- 3.8 Supporting Pupils with Medical Conditions
- 3.9 Uniform
- 3.10 Word Processor Dispensation
- 3.11 Peanut Free
- 3.12 Mobile Phone MP3 Player and Games Console
- 3.13 Malpractice
- 3.14 Anti Bullying
- 3.15 Resolve it together technique
- 3.16 Appeals Against Internally Assessed Work

- 3.17 Behaviour Towards Staff Procedure
- 3.18 Confidentiality Policy
- 3.19 Curriculum Policy
- 3.20 BTCT Equalities Statement and Objectives
- 3.21 Home Learning
- 3.22 ICT Acceptable Use Policy for Students
- 3.23 Internet Online Safety

All policies were agreed by Governors.

- 4 **Date of next meeting** – 13 October 2022 @ 5.30pm at the academy